

**GREATHOUSE/SHRYOCK TRADITIONAL ELEMENTARY SCHOOL
SBDM MINUTES**

Wednesday, September 7, 2011

4:00 p.m.

Conference Room

Present: Karla Davis, Principal; Representing the Teachers: Sandy Hines and Peggy Meador; Representing the Parents: Steve Custer

Absent: Sheila Carwile and Gus Malawi

Mrs. Davis called the meeting to order at 4:10 p.m. Mrs. Davis reported that the new parent representative on the SBDM council is Gus Malawi.

I. Opening Business

Sandy Hines made a motion to approve the agenda for today's meeting. Steve Custer seconded the motion. The motion passed 4-0.

Steve Custer made a motion to approve the minutes of the June 1, 2011 and August 25, 2011 SBDM meetings. Sandy Hines seconded the motion. The motion was approved 4-0.

There were no Good News Reports at today's meeting.

There was no Public Comment at today's meeting.

II. Mrs. Davis reviewed the General, Grant & Activity Accounts. No accounts show a negative balance. This year the budget code printouts will reflect current balances. Carryover funds from 2010-2011 are found under the general supply line item.

III. Committee Reports

Mrs. Davis reported on behalf of all the Committees.

Instructional Leadership-The committee focused on field trips, with grade groups aiming for a maximum of three paid field trips per year. Other discussion included math/reading data, teacher planning time and proposed make up days due to the delay of the start of school this year. Proposed make up days are Thursday, October 6, 2011 and Tuesday, October 11, 2011.

Professional Development-The committee assigned the division of responsibility to members. It was agreed that Professional Development should revolve around Core Common Standards, meeting requirements

of the School-Wide Writing Plan, and Arts & Humanities Program Review.

Learning Environment-The main topic of discussion was Health Promotions, it's goals for this year and the plan of action. Also discussed: assignment of coordinators for community involvement fundraising and school safety procedures.

Mrs. Davis also included a list upcoming faculty meeting topics.

IV. Planning

Mrs. Copas has agreed to submit a brief summary of each SBDM meeting to the Lion's Tale Newsletter.

Extended School Services (ESS)-There is not sufficient funding for a full session of ESS. Mrs. Davis recommended using current funds, until funds are depleted, to compensate Mrs. Jones for maintaining the daily, before school Success Maker lab. Steve Custer made a motion to use allotted ESS funds to compensate Mrs. Jones for overseeing the Success Maker lab. Sandy Hines seconded the motion. The motion passed 4-0.

SBDM Policy Review- Policies that have been in force for three (3) or more years must be reviewed. SBDM will recommend the review a couple of policies at a time, adding more throughout the year. Five policies were delegated to SBDM subcommittees for review. (#2, #14: Instructional Leadership Team; #3, #23: Learning Environment; #21: Professional Development.)

KCAS Implementation: Parent Workshop (PTA)- Mrs. Davis reported that the PTA has volunteered to coordinate a workshop for parents that would provide information on the new State Standards. The program is fully funded. Mrs. Barrouquere, parent, attended today's meeting and gave a brief overview of the workshop. Sandy Hines made a motion to accept the proposed Parent Workshop. Peggy Meador seconded the motion. The motion passed 4-0.

V. New Business

Technology Initiative Update-To date, Entertainment Book sales have shown a profit of over \$9,000.00, which would allow for the purchase of three (3) Smartboards. Mrs. Davis proposed using \$3,000.00 from last year's Boosterthon fundraiser to purchase a fourth Smartboard. Steve Custer made a motion to used profits from last year's Boosterthon for the purchase of one (1) Smartboard. Peggy Meador seconded the motion. The motion was approved 4-0.

SBDM Member Requirements-Mrs. Davis distributed directions to council members for online SBDM training. Also, council members will sign off on an Email Notification Agreement in case there is a need for a special called SBDM meeting. SBDM council member binders include two Open Records: “Your Duty Under the Law” and “Managing Government Records. Council members will sign off on receipt of that information.

VI. Action Items

Council members have approved Smartboard purchases.

VII. Next Meeting Agenda Items:

-2011 Interim Performance Report: Review of Results

-2011 NCLB: Review of Results

-2011-2012 School Improvement Plan

***Needs Assessment**

***Review of Goals, Progress, SB 168 Targets**

VIII. Handouts

SBDM Connections

Schedule of Regular SBDM Council Meetings, 2011-2012

IX. The meeting was adjourned at 4:40 p.m. The next scheduled meeting will be held on Wednesday, October 5, 2011 at 4:00 p.m. in the Conference Room.

Respectfully submitted,

Janet Copas

Recording Secretary